

Chief's Message

In 2021 the fire department finished the year by responding to 964 Fire and EMS runs.

As Fire Chief of The Bolivar Fire Department, I am proud to say to the citizens of Lawrence Township, which includes both the Village of Bolivar and the Village of Zoar; you are well protected with a fire department equipped with staffing, equipment, response teams and plans to handle the risks identified within the community. Your fire department has been and continues to be a fine example of service delivery excellence in all levels and types of services that are provided.

While 2021 most certainly presented all of us with the unforeseen challenges of COVID-19, the fire department, with the help from Tuscarawas County EMA and Health Department, Lawrence Township Trustees and both Bolivar and Zoar Village governments, we have been holding our own, while continuing to provide the safest and sanitary environment for both our residents and employees. If along the way you are in need of anything, even during the pandemic, keep in mind that the fire department is here to serve you.

The men and women of the Bolivar Fire Department have been and always will be committed to the highest level of service to all citizens of the community. As firefighters and paramedics, the work done is much more than a job . . . it's a way of life and we are all proud to serve you in everything that we do each day.

Looking forward towards 2022, the Bolivar Fire Department will be receiving your new ambulance. The original delivery date was pushed back due to supply-chain issues related to COVID-19, barring any unforeseen event the new ambulance will be serving the community by March 1st. We have also begun a preliminary investigation into replacing both our 1993 ladder truck and 1998 fire engine with a combination vehicle called a quint. This is a huge investment for our community, but it will also reduce costs associated with two vehicles versus one.

While the contents of the Annual Report tend to focus on the Fire Department's statistical data, projects and programs, it is the people we serve, and those who serve them, that are at the heart of our mission. We continue to build on our prior achievements as we strive to maintain the highest standards of public service. We are most grateful to you, our residents our elected officials, and all of our business owners for the constant support and encouragement that we receive. In return, we pledge to never waiver in upholding our tradition of dedication and service.

Respectfully submitted,
Shawn C. Lynch, Chief
Bolivar Fire Department.

2021 Personnel

Fire Chief

Shawn Lynch

Assistant Chief

Rick Wigfield

Captain

Ben Matthews

Lieutenant

Beau Boswell, Jason Ely, Zachary Lynch, Matt Seward

Firefighter/EMS

Kali Bates, Roger Bethel, Eli Bosler, Jason Bryant, Alex Derlich, Patrick Eddy, Robert Eddy, Taylor Fach, Skyler Fernandez, Logan Haley, Nick Harper, Jeremy Henry, Randy Hopkins, Hunter Host, Jon Huff, Joe Kakascik, Patrick Kline, Josh Long, Patrick Martinez, Kim Miller, Corey Paisley, Kytt Rothermel, Mike Schmidt, Cody Shaffer, Robert Sterling, Marc Taylor, Kent Thompson, Meloni Thompson, Andrew Wallick and Shane Wells

2021 Run Volume

847 EMS Based Responses

117 Fire Based Responses

964 Total

The Bolivar Fire Department's strategic plan was recently updated after an in-depth Strengths, Weaknesses, Opportunities and Threats (SWOT) Analysis of the organization and its activities. Throughout this analysis the organization stays focused on its mission, vision and values statements. These statements provide the core values of the organization and act as a guide to evaluate our organization. The current strategic plan is a management plan for the organization to help address the needs identified during the SWOT analysis. This document serves as a planning tool to direct the current and future activities of the Fire Department in an effort to provide the best possible service to the community for the next five years.

The Strategic plan is currently comprised of nine sections. These nine sections highlight the following:

- **Training:** Proper training of personnel is necessary to provide the highest quality service.

- **Personnel:** Provides the people needed to meet the organizational objectives.

- **Capital Improvements:** Items necessary for long term needs.

- **Equipment and Vehicles:** The resources needed to deliver the services to the community.

- **Computer Equipment:** Information necessary to manage and evaluate the organization and its service delivery.

- **Diversity:** The organization feels that a diversified workforce is beneficial to the community.

- **Response Time Analysis:** Essential to effectively deliver Fire and EMS services to the community.

- **Risk Analysis:** Evaluation of the hazards to the community for pre-emergency planning.

- **Codes and Ordinances:** Legal guidance to minimize risk of life and property loss.

Please note that this plan is a dynamic document that serves as a guide, which can and should change as the community, department and environment change. What does not change is our core mission, which is protecting lives and property of the community we serve.

2021 Financial Report

As of 12/1/2021

Accounting/Legal Fees; \$10,219.00
Building Maintenance; \$20,828.00
Cleaning Supplies; \$3,923.00
Education/Training; \$11,405.00
Employee Physicals; \$620.00
EMS Billing Service; \$10,075.00
EMS Supplies; \$202,276.00
Fire Supplies; \$432,909.00
Fitness Supplies; \$0
Insurance Policies; \$24,532.00
Payroll; \$464,887.00
Professional Licenses; \$6741.33
Reporting Software and Computers; \$17421.32
Uniforms; \$7,916.00
Utilities; \$19,443.00
Vehicle Fuel & Maintenance; \$52,274.00

Total Expenses; \$1,285,459.75
Levy income; \$692,742.00
Grant income; \$562,124.00
EMS Income; \$86,960.31
Carry over is; \$56,366.56

EMS and Fire Apparatus

| | |
|-------------------|--|
| Engine 102 | 1998 Pierce 1250 GPM Pumper |
| Rescue/Engine 103 | 2008 Pierce 1250 GPM Heavy Rescue Pumper |
| Tanker 104 | 2003 Pierce 1250 GPM 3000 Gallon Tanker |
| Brush 107 | 2006 Ford 300 Gallon Brush Fire |
| Utility 108 | 2012 Ford F150 |
| Ladder 109 | 1993 Pierce 1500 GPM 75 foot Aerial |
| Medic 110 | 2007 Lifeline ALS Ambulance |
| Medic 111 | 2009 Lifeline ALS Ambulance |
| ATV-1 | 2005 Kawasaki Mule Rural Rescue |
| Light tower-1 | 2006 High Intensity Portable Light Plant |
| Water-1 | 1985 30 HP Water Rescue Boat |

Bolivar Fire Department



2021
Annual Report

EMERGENCY MEDICAL SERVICES (EMS)

The program is designed to provide trained and properly equipped paramedics in the event of a medical emergency.

The goal of the EMS Program is to increase the level of Advanced Life Support (ALS) and basic life support (BLS) emergency medical care to our residents, in accordance with the policies and procedures set forth by the Ohio Department of Public Safety and the Union Hospital EMS System. The Ohio Department of Public Safety mandates that each paramedic complete 30 hours of continuing education each year. The Bolivar Fire Department no longer charges Lawrence Township residents for EMS transports, we only accept the insurance payment and write-off any remaining balance. Non-residents are charged at 100%. We are able to provide no-charge ambulance transport services due to the passage of the latest property tax levy.

2021 ACCOMPLISHMENTS;

- Paramedic clinical requirements for 2021 were met by all Paramedics
- All inventory logs and narcotic logs for ambulances were completed and reviewed.
- Received our accreditation from Medicare/Medicaid as compliant with all regulations.
- Continuing education classes included: Documentation, Ethics, SIDS, CISM, Airway management, CPAP, Respiratory Disease, Medical Emergencies, Pharmacology, Airway equipment, Trauma, Elderly Trauma, CPR recertification, Pediatrics, Hands on skills with scenarios. Employees of the fire department instructed classes on AED use, basic first aid, and CPR refresher to outside organizations at no expense to those organizations.
- All employees were required to complete an bi-annual CPR recertification training.

96.1% of all EMS based runs had a Bolivar Paramedic on scene within 5 minutes 38 seconds or less. (The other calls required mutual aid that took over 16 minutes to arrive on scene)

**8.6% of EMS based runs were multiple-separate calls happening at the same time.
31% of our total run volume required at least 4 personnel to respond.**

FIRE INVESTIGATION

GOALS AND OBJECTIVES;

The goal of the Fire Investigation Program is to provide an adequate, effective and efficient program directed toward identification of the cause and origin of fires and explosions, and to continue to train a sufficient number of employees to serve the needs of the Bolivar Fire Department and the community effectively. Also, to be proactive in preventing fires from occurring again by the same cause through public education and cooperation with other agencies such as; The Ohio Fire Marshal's Office, Underwriters Lab (UL) and the Consumer Product Safety Commission.

2021 ACCOMPLISHMENTS;

- Team members attended several seminars on fire investigation techniques.
- The Bolivar Fire Department has begun an inspection program of public businesses in Lawrence Township.
- Attended all required training as dictated by the State Fire Marshal

TRAINING

GOALS AND OBJECTIVES;

The goal of the training program is to provide quality realistic training for the members of the Fire Department that meets both the requirements of the National Fire Protection Association and the State Fire Marshal's Office while filling the needs of the community. Each year the Department annually assesses the duties that are performed in the community, the needs of department personnel and provides training that meets those requirements.

2021 ACCOMPLISHMENTS

- Personnel participated in a joint training initiatives providing comprehensive training for area fire departments.
- Personnel received certificate of completion in the Courage to be Safe Training sponsored by the National Fallen Firefighters Foundation. Implementing the recommended 16 Training Initiatives.
- Personnel participated in area wide live fire training.
- Occupational Safety and Health Administration (OSHA) training was held for personnel.

The Chiefs and Company Officers must coordinate the following activities into their training: Company preplan inspections, hydrant testing, hose testing, driver / operator, Firefighter Safety and Survival program taught in-house, paramedic continuing education, and department program management. We also conduct a number of public education including an open house and station tours. The Chief is also responsible for overall quality control of

all written reports including training audits to ensure all members are receiving the adequate training to maintain and improve the skills.